

Application Form – Joint Tenancy



A tenant has an entitlement to a **joint tenancy** with one or more individuals, so long as the house is, at the commencement of the joint tenancy, to be the only or principal home of all of the tenants.

This applies to both Scottish Secure Tenancy (SST) and Short SST Agreements under The Housing (Scotland) Act 2001 (The Act) and amended by the Housing (Scotland) Act 2014.

This form is to be completed by the TENANT and the declarations signed on Page 2 by the TENANT and the PROPOSED JOINT TENANT.

Section 1:

Name(s) of current tenant(s):	
Address:	
How long have you lived at this address?	
Number of Bedrooms:	

Section 2:

Full Name of proposed Joint Tenant:	
Date of Birth:	
Relationship to Tenant:	

Please provide details of the proposed Joint Tenant's addresses for the last 3 years:

Address	Dates From-To	Name of Landlord	Reason for Leaving

Section 3:

Is the proposed Joint Tenant the owner of a property elsewhere?	Yes		No	
If yes, please provide details				

Is the proposed Joint Tenant a tenant of a property elsewhere?	Yes		No	
If yes, please provide details				

Section 4:

The Tenant should note the following points before signing this form:

ACHA can refuse permission for a joint tenancy if it is reasonable to do so. Some examples of reasonable grounds to refuse a joint tenancy are:

- The proposed joint tenant has not lived at the property as their only or principal home for the 12 months before the application is received;
- ACHA was not advised that the proposed joint tenant was living in the property at least 12 months prior to the application;
- The change would lead to overcrowding;
- A Notice of Proceedings has been served on the tenant in relation to one of the conduct grounds;
- An order for recovery of possession (a Decree) has been granted against the tenant;
- If the proposed joint tenant is the tenant of one of ACHA's properties (and therefore not occupying it as their only or principal home);
- The potential joint tenant has an outstanding liability to ACHA.

Section 5:

DECLARATION: BEFORE SIGNING THE APPLICATION FORM PLEASE READ THE FOLLOWING DECLARATION

- We declare that the information provided on this form is correct. We understand that any information provided which is deliberately false or misleading could result in the application being refused.
- We hereby authorise Argyll Community Housing Association (ACHA) to contact any relevant person or organisation to obtain information which it considers relevant to the application.
- We understand that information given in this application will be treated in confidence and will not be disclosed to any third parties, except where permitted by law or where our consent has been received.
- (The use of your personal information is covered by our registration under the DATA Protection Act 1998.)
- In making an application for a joint tenancy we agree to occupy the property as our principal home and to abide by the terms of the tenancy agreement. We understand that if we knowingly or recklessly make a false statement to gain this joint tenancy, ACHA may take Court Action to terminate the joint tenancy and recover possession of the property.

Signed _____

Date _____

Signed _____

Date _____

(Current Tenants)

Signed _____

Date _____

(Proposed Joint Tenant)