



MINUTE OF BOARD OF MANAGEMENT MEETING

Thursday 10th October 2013 at 10.30am in the Argyll Hotel, Inveraray

Present: -

Mike Brown (Chair)
 Marri Malloy (Vice Chair)
 Norman Beaton (Secretary)
 Lorraine-Anne Drysdale (Chair Finance & Audit Committee)
 Karen Carmichael
 Stafford Day
 Councillor Roddy McCuish
 Margaret MacGregor
 Sandra MacKenzie
 Councillor Bruce Marshall
 Councillor Richard Trail

Not in Attendance

In Attendance

Alastair MacGregor, Chief Executive
 Linda Haig, Director of Investment & Regeneration
 Colette Benham, Director of Human Resources & Corporate Services
 Nick Pollard, Director of Finance & IT
 Christine Johnston, Director of Housing & Neighbourhood Services
 Lesley Lindsay, PA to Board of Management

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| 1. | Apologies Archie Blair, Kate Winton, Douglas Prophet, Graham Kanes | |
| 2. | Minute of Previous Meeting – 5th & 19th September 2013 <u>5th September 2013</u> Page 12 – Item 12.1 - The Chair of the Finance & Audit Committee stated that under <i>Current Programme</i> it should read Church Way as opposed to Church Lane. | Lesley |

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| | <p>Page 13 – Item 12.1 – the last sentence should read “He indicated he could only make out.....” as opposed to “our”.</p> <p>Subject to the above amendments, the Board of Management APPROVED the minute as an accurate record.</p> <p>Proposed by Councillor Bruce Marshall Seconded by Lorraine-Anne Drysdale</p> <p>19th September 2013 The Board of Management APPROVED the minute as an accurate record.</p> <p>Proposed by Councillor Bruce Marshall Seconded by Lorraine-Anne Drysdale</p> | Lesley |
| 3. | <p>Matters Arising 5th September 2013</p> <p>Page 14 – Item 14 - The Director of Housing & Neighbourhood Services advised the new Repairs Policy would be presented to the Board for consideration at the November meeting, which would hopefully address the matter raised regarding fencing.</p> <p>Page 3 – Item 3 – The Chief Executive advised the Soroba Young Families Group had not yet signed the lease. The Board were advised the SYFG held a meeting on 3rd October 2013 but the outcome of that meeting was not yet known. The Chief Executive re-iterated that in accordance with the Board’s decision, Soroba Young Families Group would be required to sign the lease.</p> <p>Page 6 – Item 9 – The Chief Executive advised that the drafted Governing Body members Code of Conduct had been provided to the Scottish Housing Regulator for draft commentary. The Board were advised that the Chief Executive, Chair and Governance & Compliance Manager would meet with the Regulator on 25th October 2013 to discuss issues around Schedule 7. An update will be provided to the Board following that meeting.</p> <p>The Secretary stated that it appeared on the surface the Code of Conduct for Governing Body members was more stringent than the Code of Conduct for staff. He further stated that was unfair, and, if anything, the Code of Conduct for Governing Body members should</p> | Alastair |

be less stringent.

Page 8 – Item 10 – The Director of Human Resources & Corporate Services advised she had incorrectly reported the incident in Rothesay. She clarified that no member of staff had been harmed but they had witnessed an aggressive incident. Stafford Day asked what action had been taken by the Procurator Fiscal. The Director of Human Resources & Corporate Services advised it was not known whether anyone had been charged in relation to the incident. The Director of Housing & Neighbourhood Services stated she would try to establish the outcome of the incident.

Page 5 – Item 3 – the Chair advised that the Board had agreed all questions within the self assessment questionnaire were relevant. He stated the questionnaire only required to be completed on an annual basis and requested that all Board members complete the questionnaire by the deadline provided. The Secretary stated that it was a big ask for Board members to sit for two hours to complete a self assessment form which were notoriously unreliable. The Director of Human Resources & Corporate Services stated the Scottish Housing Regulator would expect the governing body to have assessment analysis. The Chief Executive stated the Secretary made a valid point but added the Governance Matters documents outlined various Associations where governing bodies had not developed appropriate skills or techniques to be able to analyse and hold to account. The Chief Executive stated there was a value in completing the questionnaire to establish whether any further training in certain areas was required. The Board were advised the questionnaire was incumbent in terms of time but there was no benefit of completing the questionnaire incorrectly. The Director of Human Resources & Corporate Services advised Jim Milne and Lorraine-Anne Drysdale had trialed the questionnaire online and confirmed they agreed Board members should complete the full questionnaire.

Page 11 – Item 12 – the Chair asked how many Notices of enforcement had been issued. The Director of Investment & Regeneration advised that two sets of properties in Lochgilphead and Helensburgh had notices issued and enforced, two notices had been issued but not yet enforced, which may be and one property was issued with a dangerous building notice due to an unsafe lintel. The Director of Investment & Regeneration further advised that

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| | <p>Argyll & Bute Council had issued warning letters regarding condition covering Maitland Court, Helensburgh, Soroba Estate, Oban and Glebe Terrace, Rothesay. The Vice Chair asked whether 52 Soroba Road, Oban was included. The Director of Investment & Regeneration advised it was but the notice had not yet been enforced.</p> <p>Page 15 – Item 14 – The Chief Executive advised he had responded directly to the Vice Chair in relation to AHFA’s small grants budget for non-charitable groups.</p> <p>19th September 2013 No matters arising</p> | |
| 4. | <p>Minute of Finance & Audit Committee – 1st August 2013 The Board of Management RATIFIED the minute of the Finance & Audit Committee.</p> | |
| 5. | <p>Conflict of Interest to Declare The Chief Executive stated he had a conflict of interest in relation to Item 14.2 Glenshellach Development Naming.</p> | |
| 6. | <p>Correspondence The Chief Executive advised confirmation had been received from Argyll and Bute Council confirming the Council nominees to ACHA’s Board:</p> <ul style="list-style-type: none"> • Councillor Donald MacMillan • Councillor Sandy Taylor | |
| 7. | <p>Confidentiality The Chair reminded Board members of the importance of confidentiality and advised that the annual Code of Conduct had been issued and asked Board members to sign and return at their earliest convenience.</p> | |
| 8. | <p>Remuneration Committee Minute – 20th August 2013 The Board of Management NOTED the contents of the minute.</p> | |
| 9. | <p>Cancelled Memberships The Board of Management NOTED the cancellation of three memberships.</p> | |

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| | <p>The Board of Management NOTED the membership total of 276 as at 3rd October 2013.</p> | |
| <p>10.</p> | <p>Chief Executive’s Presentation Training and induction session will be arranged for all new members</p> <p>The Chief Executive gave a presentation covering:</p> <ul style="list-style-type: none"> • Scottish Government Draft Budget 2014/15 • Bedroom Tax and Welfare Reform • ACHA Bedroom Tax Analysis 8th October 2013 • AHFA <ul style="list-style-type: none"> ○ Positives ○ Issues • Other Issues <p>A copy of the presentation was distributed to all members in attendance.</p> <p>The Chief Executive thanked Argyll & Bute Council for the work carried out in relation to the Strategic Housing Fund.</p> <p>Councillor McCuish stated there was a budget of £10million for Aids and Adaptations and queried whether the Association could lobby in order to build new, appropriately equipped housing as opposed to adapting mainstream housing. He stated that frequently adaptations require to be removed when a new tenant takes over the tenancy of the property. He suggested it would be more beneficial to have suitable housing in clusters around Argyll & Bute. The Chief Executive advised the number of new build homes was very small in comparison to the housing stock. He further advised that adapted homes were incorporated within new build programmes. The Board were advised that many tenants do not wish to move and their preference was to have their home adapted. The Chief Executive advised that adapted homes were reallocated to applicants with similar requirements where possible. The Director of Housing & Neighbourhood Services advised that adaptations are carried out to address the needs of specific tenants at that specific time. The Director of Investment & Regeneration advised the Association only received grant funding for disabled adaptations, no grant funding is available to re-adapt into mainstream housing.</p> | |

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| | <p>Councillor Bruce Marshall commented that the new Council administration would have no issues with the way the old administration handled the Strategic Housing Fund. He stated that the Discretionary Housing Payment fund would be of assistance to those tenants suffering. He asked how many people had moved to smaller accommodation, freeing up larger properties, as a result of the Bedroom Tax. The Director of Housing & Neighbourhood Services advised that 17 tenants had moved into smaller accommodation but may not all be as a direct result of the Bedroom Tax. Councillor Marshall stated that 17 out of 500 was not a high number. The Director of Housing & Neighbourhood Services advised that 200 tenants had advised they did not wish to move.</p> <p>Margaret MacGregor asked if two houses were knocked into one would the tenant pay one or two rents. The Director of Housing & Neighbourhood Services advised the tenant would be charged an uplifted single rent.</p> <p>Councillor Roddy McCuish stated the Association did not have the capacity to move tenants to smaller properties. He added that the Association should not be building solely in response to legislation but based on housing need. The Director of Investment & Regeneration advised the new build properties to date have been built using housing need information. Councillor McCuish stated there was a declining population within Argyll and Bute. To encourage families to the area, appropriate housing is required.</p> | |
| 11. | <p>Health & Safety Update</p> <p>The Chair advised the Health & Safety Update was contained within the Board Information Pack.</p> <p>He advised the Health & Safety meetings are conducted on a quarterly basis via Lync.</p> <p>The Chair advised he wished to remove himself from the Health & Safety Committee and asked for a volunteer to replace him. The Chair requested the item be put on the November Board agenda.</p> <p>The Board of Management NOTED the contents of the Health & Safety update.</p> | Lesley |
| 12. | Monthly Investment Programme Update | |

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| | <p>place. Councillor Marshall asked for clarification that it was shared blocks. The Director of Investment & Regeneration confirmed the Association only require consent for shared blocks.</p> <p>The Board of Management NOTED the contents of the report.</p> | |
| 13. | <p>Election of Independent Members</p> <p>The Chair advised he had previously been Chair of the Helensburgh & Lomond Area Committee but has to tender his resignation due to taking up the post of Chair of the Board of Management.</p> <p>He advised the next Helensburgh & Lomond Area Committee meeting would take place on Thursday 14th November 2013 where they would elect a new Chair. The Board were advised that until the outcome of that election, the Board would be required to keep a tenant vacancy and an Independent vacancy.</p> <p>As a result, the Board of Management AGREED to:</p> <ul style="list-style-type: none"> • Fill one Independent vacancy today • Agree to automatically fill the other Independent vacancy should the appointed Chair of the Helensburgh & Lomond Area Committee be a tenant member <p>James Milne received five votes Danny Kelly received two votes Four Board members abstained from voting</p> <p>As a result of the voting process, it was AGREED to invite Jim Milne to return to the Board of Management. It was further AGREED if the Helensburgh & Lomond Area Committee appoint a tenant member as Chair that Danny Kelly be invited to join the Board of Management.</p> | |
| 13.1 | <p>Elected Members Protocol</p> <p>The Director of Human Resources & Corporate Services advised the Protocol had been agreed by the Policy Committee but the Committee wished the Board of Management to decide whether the Protocol should be made a public document and be available on the Association's website.</p> | |

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| | <p>The Chair commented he thought it would highlight the existence of the Protocol.</p> <p>The Chair of the Finance & Audit Committee asked for clarification of MAPS. The Chief Executive advised it was a typo and should read MSPs.</p> <p>The Board of Management AGREED the Elected Members Protocol should be reclassified as a public document and made available as such.</p> | <p>Colette</p> |
| <p>13.2</p> | <p>Compensation & Redress Policy</p> <p>The Director of Human Resources & Corporate Services advised the Policy had been agreed by the Policy Committee but the Committee wished the Board of Management to decide whether the Policy should be made a public document and be available on the Association’s website.</p> <p>The Board of Management discussed in detail the pros and cons of reclassifying the Compensation & Redress Policy as a public document.</p> <p>The Director of Investment & Regeneration advised she had been involved with drafting the document. She advised that other Housing Associations advise on their website on the existence of the policy and state copies are available from their local office.</p> <p>The Board of Management AGREED reference should be made to the document on the Association’s website but the Compensation and Redress Procedure should not be reclassified as a public document.</p> | <p>Colette</p> |
| <p>13.3</p> | <p>SPSO Determination</p> <p>The Director of Human Resources & Corporate Services clarified that two parts of the complaint had been upheld by the SPSO and one part had not been upheld.</p> <p>The Chief Executive stated there were wider issues around heating systems and a report would be presented to the November Board meeting.</p> <p>The Chief Executive stated he could not understand why the SPSO</p> | <p>Linda</p> |

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| | <p>took over a year to respond to the complaint. He advised that the Association do not have the right to overturn or appeal the decision made by the SPSO but the Board were advised the Chief Executive would arrange to meet with Jim Martin, Chief Executive of the SPSO to discuss the outcome. The Chief Executive stated the Association need clarity on the logic of the SPSO determination and advised he would report back to the Board of Management following the meeting with the SPSO.</p> <p>The Director of Housing & Neighbourhood Services advised EPCs are available for each re-let property and staff would be fully trained on how to convey the information contained within the certificate. The Vice Chair asked whether it would be appropriate to ask new tenants to sign a document stating they have understood the EPC. The Director of Housing & Neighbourhood Services advised she would investigate the suggestion.</p> <p>Karen Carmichael stated she had difficulty understanding and operating her heating system. The Chief Executive advised he would ask the Director of Housing & Neighbourhood Services to arrange for a member of staff to assist.</p> <p>The Board of Management NOTED the contents of the SPSO Determination.</p> | <p>Alastair</p> <p>Alastair</p> <p>Christine</p> <p>Alastair/ Christine</p> |
| 13.4 | <p>Pension Auto Enrolment – Spence and Partners Exercise</p> <p>The Director of Human Resources & Corporate Services talked the Board through her report, highlighting the recommendations:</p> <ul style="list-style-type: none"> • Consider a suitable auto enrolment pension provider from the three available; NEST, Now Pensions, The People’s Pension, assuming the Board agreed not to utilise the SPF as the default auto enrolment option • Consider whether to apply for transitional arrangement – legal advice should be sought prior to making a decision on whether to apply for transitional arrangements • Consider whether ACHA should opt for a combined staging date for both ACHA and AHFA. Either April 2014 or later if applying for transitional arrangements <p>The Director of Human Resources & Corporate Services advised</p> | |

the Association would have the option to use the SPF as an auto enrolment provider but Spence and Partners had identified three cheaper schemes. The Chair asked whether that would mean the SPF was in effect closed. The Board were advised that the SPF would not be closed to any existing employees or new entrants as the cost to the Association of closing the SPF scheme has been estimated at the last actuarial valuation to be around £6million.

The Board were advised that the Association could apply for transitional arrangements to defer the staging date but the Director of Human Resources & Corporate Services advised she would prefer to go with the staging date of April 2014 for two reasons; AHFA do not have a pension scheme and staff of AHFA were advised that would be made available beyond April 2014 and legal advice would require to be sought prior to applying for transitional arrangements to defer the staging date provided. In addition she also acknowledged the Director of Finance and IT's perspective that deferral would delay the direct financial impact of auto enrolment.

The Board were advised that the NEST scheme, although it is government backed, was considered to be a scheme of last resort. The Board were also advised that the verbal recommendation made by Spence and Partners had been that the Now Pensions scheme was the preferred option.

The Director of Finance & IT advised that staff members would, as they do now, remain free to join the SPF but if they did not join within a three month period prior to implementation then the Association would auto enroll them into the preferred scheme, e.g. Now Pensions which is a cheaper scheme for the employer and employee.

The Board discussed the pros and cons of deferring auto enrolment. The Board were advised the Association would be required to implement auto enrolment eventually as it is a legislative requirement. The Director of Finance and IT advised that his recommendation was that a decision could be made in respect of whether or not the SPF scheme is used as the default provider and given the costs which would automatically accrue being significant his recommendation was to rule that out. The Board **AGREED** not to use the SPF scheme as the auto enrolment provider. Having made the decision about not using the SPF as default auto

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| | <p>enrolment provider, the Board accepted that it therefore now had to make a decision about what provider of the three options proposed was to be chosen. The Director of Finance and IT and the Director of Human Resources and Corporate Services indicated that the costs to the employer and to the employee based on the statutory minimum levels were the same in either of the three schemes and the recommendation of Spence and Partners had been earlier indicated to be Now Pensions. The difference if there was any between the scheme provision would be management costs and other ancillary services.</p> <p>Taking consideration of these factors in to account the Chair stated he personally would choose either the Now Pensions or The People’s Pension scheme but he was happy to follow the recommendation made by the independent advisor, Spence and Partners. Following discussion, the Board of Management AGREED the default auto enrolment provider would be Now Pensions.</p> <p>The Director of Human Resources and Corporate Services had outlined her recommendations on not deferring the staging date and the Director of Finance and IT outlined that the financial risks in his view having taken the earlier decisions were now not materially different if deferral occurred or not and that therefore he supported the Director of Human Resources and Corporate Services proposal based on other aspects. In addition the Director of Finance and IT advised that the risks may increase of staff opting to enter the SPF at 20x the financial impact if deferral occurred owing to the promotion of the legislation by government and unions and greater awareness arising. After discussion, the Board of Management AGREED not to apply for transitional arrangements, and to implement at the ACHA staging date and further AGREED the combined auto enrolment for both ACHA and AHFA would begin as at April 2014.</p> | |
| 13.5 | <p>Terms of Reference – Ad Hoc Sub Committee</p> <p>The Director of Human Resources & Corporate Services talked the Board through her report and outlined the reason for requesting an Ad Hoc Sub Committee be set up. She advised that if agreement was reached, five Board members would require to volunteer to serve on the Sub Committee.</p> | |

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| | <p>The Board of Management AGREED an Ad Hoc Sub Committee would be beneficial.</p> <p>The Board of Management further AGREED the members of the Sub Committee would be the four Office Bearers plus one other Board member.</p> | |
| 13.6 | <p>Nomination for Policy Committee</p> <p>The Director of Human Resources & Corporate Services advised that two additional members were required to join the Policy Committee to increase the membership to five. She advised the Policy Committee met quarterly in Inveraray. The undernoted Board members AGREED to serve on the Policy Committee:</p> <ul style="list-style-type: none"> • Lorraine-Anne Drysdale • Margaret MacGregor • Stafford Day | |
| 14. | <p>Tenant Scrutiny</p> <p>The Director of Housing & Neighbourhood Services talked the Board through her report and advised that a Tenant Scrutiny panel was a requirement laid out by the Scottish Housing Regulator to ensure Association’s involve tenants in the self assessment element of the Scottish Social Housing Charter. The Board were advised that Governing Body members were barred from serving on the Scrutiny Panel.</p> <p>The Director of Housing & Neighbourhood Services requested that two Board members volunteer to assist in setting up the Scrutiny Panel “Your Voice”.</p> <p>The Chair advised he had been involved with the set up of the Scrutiny Panel through his role on the Tenants Panel and volunteered to help set up Your Voice Scrutiny Panel.</p> <p>The Board were requested to spread the word within their communities of the requirement of interested tenants, outwith the governance of the Association.</p> <p>It was AGREED Mike Brown and Stafford Day would assist with the setting up of the Your Voice group.</p> | |

14.1

HOME Argyll Allocation Policy Review

The Director of Housing & Neighbourhood Services talked the Board through the 12 main changes to the HOME Argyll Allocations policy and advised that all partnering Association's governing bodies would be required to approve the amendments:

- 1.1.1. **Increasing the number of points awarded for under-occupancy** – to help households which have found themselves affected by the bedroom tax. It will also apply to households not affected by the bedroom tax, who are living in properties which are larger than they need and want, thereby making best use of our housing stock.
- 1.1.2. **Removing the award of points for living in accommodation under Short Assured Tenancies, and those living with parent or other adults** – to help prioritise those in greatest housing need over those with secure accommodation.
- 1.1.3. **Removing the lowest tier for health & housing need points** – to help prioritise those with the greatest health and housing need.
- 1.1.4. **Adding** in points for receiving 'formal support' – to help households who need to be nearer to professional support services.
- 1.1.5. **Adding in points for giving and receiving informal support** – to help households who need to be nearer to family or friends to give or receive support.
- 1.1.6. **Adding in an award for two social rented sector households moving into one** – to help free up housing for other applicants.
- 1.1.7. **Adding points for people who are leaving HM Forces after at least 3 years' service** – to help prioritise service personnel returning to civilian life, in line with the Scottish government best practice.
- 1.1.8. **Amend the tiers of points awarded for harassment** – to distinguish between neighbourhood harassment and domestic abuse (domestic abuse points remain at the highest award).
- 1.1.9. **Introduction of an online housing application** – to give applicants more ways to apply for housing and update us when they're circumstances change.
- 1.1.10. **Introduction of Housing Options** – to help applicants receive the best advice and information on the range of

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| | <p>housing options available, in line with the Scottish Government best practice.</p> <p>1.1.11. Local Lettings Initiatives – to maintain and create balanced communities, Local Lettings Initiatives (LLI’s) can be part of the HOME Argyll Allocations policy.</p> <p>1.1.12. Quota System – HOME Argyll divides applicants into three groups – Statutory Homeless applicants, Direct Waiting List applicants and Transfer Applicants. Quota’s will be monitored, reviewed and published on an annual basis. There may be variations between RSL partners in terms of the quota’s that are set.</p> <p>The Vice Chair raised concerns in relation to 1.1.2. The Director of Housing & Neighbourhood Services stated it was not unreasonable to ask applicants living with parents/family members to share a kitchen and bathroom with immediate family.</p> <p>Councillor Roddy McCuish stated points for harassment should not be awarded to applicants (1.1.8). He further stated that the focus should be to remove the harasser. The Chief Executive AGREED and stated it should be a prerequisite deal and should be referred to within the policy.</p> <p>Subject to the above points, the Board of Management APPROVED the main policy changes.</p> <p>The Chief Executive asked what the default position would be if partnering Association’s governing bodies did not agree the amendments. The Director of Housing & Neighbourhood Services advised that any material disagreement would be presented to each of the Association’s Governing Body.</p> | |
| 14.2 | <p>Glenshellach Development Naming The Chief Executive left the meeting.</p> <p>The Director of Housing & Neighbourhood Services talked the Board through the report and advised the Oban, Lorn & Isles Area Committee had discussed the various options put forward by local staff. Following discussions, the Area Committee agreed to suggest another name and agreed unanimously they wished it to be named after Alastair MacGregor, Chief Executive in recognition of the work he has undertaken for housing within Argyll and Bute. The Board</p> | |

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| | <p>were advised that whilst the Chief Executive had been humbled by the suggestion, he did not wish the development to be named after him and the Board respected that.</p> <p>The Vice Chair proposed the name Catalina Avenue. Councillor Bruce Marshall seconded the proposal.</p> <p>The Board of Management AGREED the new build at Glenshellach be named Catalina Avenue.</p> <p>The Board of Management NOTED the name would have to be submitted to Argyll & Bute Council's planning department for approval.</p> <p>The Chief Executive returned to the meeting.</p> | |
| 15. | <p>Vacancies for RIHAF Conference</p> <p>The Board of Management were advised that due to the resignation of John Muir and Bill McIntyre, there were two vacancies to attend the RIHAF Conference.</p> <p>The Chair advised that Neil MacKay (AHFA) and Gillian McInnes (Community Development Manager) had expressed an interest in attending the Conference.</p> <p>The Board of Management AGREED the two vacancies would be filled by Neil MacKay and Gillian McInnes.</p> | |
| 16. | <p>A.O.C.B.</p> <p>Schedule 7 Decision Under Urgency</p> <p>The Director of Housing & Neighbourhood Services advised the Schedule 7 had been approved by the Chair and the Chief Executive as a decision under urgency. The Board were advised that a two bedroom flat had become available for letting in Campbeltown. One half of the applicants qualifying for the offer is the brother of the Vice Chair of the Mid Argyll & Kintyre Area Committee. The Director of Housing & Neighbourhood Services confirmed the Area Committee member had played no part in the assessment of the application and had not been involved in the offer process. The Board of Management RATIFIED the Schedule 7 Decision Under Urgency.</p> | |

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| | <p>Schedule 7 Decision Under Urgency The Director of Housing & Neighbourhood Services advised the Schedule 7 had been approved by the Vice Chair and the Chief Executive as a decision under urgency. The Board were advised that a two bedroom property had become available for letting in Campbeltown. The applicant qualifying for the offer is the nephew of the Vice Chair of the Mid Argyll & Kintyre Area Committee. The Director of Housing & Neighbourhood Services confirmed the Governing Body Member played no part in the assessment of the application and had not been involved in the offer process. The Board of Management RATIFIED the Schedule 7 Decision Under Urgency. The Director of Housing & Neighbourhood Services further advised the offer had been refused.</p> <p>Schedule 7 Decision Under Urgency The Director of Housing & Neighbourhood Services advised the Schedule 7 had been approved by the Vice Chair and the Chief Executive as a decision under urgency. The Board were advised that a two bedroom property had become available for letting in Campbeltown. The applicant qualifying for the offer is the nephew of the Vice Chair of the Mid Argyll & Kintyre Area Committee. The Director of Housing & Neighbourhood Services confirmed the Governing Body Member played no part in the assessment of the application and had not been involved in the offer process. The Board of Management RATIFIED the Schedule 7 Decision Under Urgency.</p> <p>Margaret MacGregor thanked the PA to the Board of Management for the new nameplates.</p> | |
| 15. | <p>Date & Time of Next Meeting Thursday 14th November 2013 at 10.30am in the Argyll Hotel, Inveraray</p> | |