

MID ARGYLL & KINTYRE AREA COMMITTEE MEETING

Wednesday, 23rd May 2018 at 10.30am

Dalriada House, Lochgilphead

Attendees

Sandra MacKenzie, Tenant (SMack), Vice Chairperson
 Sandra Johnston, Tenant (SJ)
 Councillor Donald MacMillan, Council Representative (DMacM)
 Michael Roberts, Independent (MR)

Staff in Attendance

Yvonne Angus, Regional Manager (YA)
 Jenna Philips, Administration Officer (JP)
 George Williamson, Modern Apprentice (GW)

1.		Action
2.	<p>Welcome & Apologies Yvonne Angus (YA) welcomed members to the Mid Argyll & Kintyre (MAK) Area Committee meeting.</p> <p>YA advised members that there had been developments since the last meeting which will be discussed throughout the agenda. In the absence of the Chairperson, YA advised that she would take members through the agenda.</p> <p>Jenna Philips (JP) advised that no apologies were received.</p>	
3.	<p>Minutes of Previous Meeting – 28th March 2018 The minutes from 28th March 2018, were agreed as a true and accurate record.</p> <p>Sandra Johnston (SJ) advised that her eyesight has failed further and as a result she can no longer see the minutes which are provided in large print. SJ to discuss with YA at the end of the meeting.</p> <p>Proposed by: Sandra MacKenzie (SMack) Seconded by: Councillor MacMillan (DMacM)</p>	
4.	<p>Matters Arising Minutes from 28th March 2018:</p> <p>Page 2 – Dunholgan TP Site JM asked for an update on the external lights at Dunholgan Cottages. Update: YA advised members that the area team are required to consult with tenants and private owners regarding the lighting situation at Dunholgan.</p> <p>Page 3 – Electric Cars</p>	

“JM asked for an update regarding autonomous vehicles, following discussions the Regeneration Manager was going to have with the Scottish Government.”

Update: YA advised that she had received an update from colleagues in the I&R department, who advised that there has been no change instructed yet on electric car charging points that we require to adhere to but this could be coming soon. Rather than being included as a requirement of building warrant it could be included as a planning requirement going forward that electric charging points are required. Colleagues in our Investment & Regeneration team will update us as and when we receive any further information.

Page 9 – Community Action Fund Applications

“YA advised the Members that the Board of Management had provided a donation to the Nancy Glen Appeal. SJ asked if any remaining balance in the MAK Community Action Fund budget could be put towards the Nancy Glen fund”

Update: YA advised that the Association made a donation of £300 to the Nancy Glen appeal. The Association has to be careful of its charitable obligations and the advice received was that that sum was appropriate and was approved by the Board of Management. In view of a donation already being made, we have been advised that a second payment should not be taken forward.

Page 11 – Any Other Business – Tenants Conference

“SMack asked what proportion of tenants attended the conference from the MAK area. YA confirmed she would try to obtain this information and provide an update at the next meeting.”

Update: YA advised members the number of tenants that attended the recent Tenants Conference were:

Tenants (15 from MAK area)	28
Board Members	7
Members	2
Total Attended	37

Page 10 – Section 5 – Liaison Arrangements

“More explanation needed in terms of targets for budgets”

MR asked for an update in terms of targets for budgets.

YA advised that this was part of the feedback received as part of the Scheme of Delegated Authority (SDA) consultation, i.e. members asked that these could be clarified within the SDA. YA confirmed that comments had been passed to our colleagues within our Corporate Services department for consideration.

5. Resignation of Area Committee Member

YA advised members that John Muir had tendered his resignation from the Board of Management and the MAK Area Committee.

Unfortunately, this reduces the Committee member number to 4. This means that no other business can be discussed by the Committee at any future

	<p>meeting, other than to plan the increase of membership, to 5 or more members, within a 2-month timescale.</p> <p>A report will be presented by the Chair of the Board of Management at the next Board of Management meeting on the 24th May 2018.</p> <p>It will be recommended that the MAK Area Committee are issued with a 4-month notice of termination on the grounds of insufficient interest from members to sustain the Area Committee.</p> <p>It will also be recommended that the transfer of powers from the MAK Area Committee to the Board of Management if the Area Committee ceases in operation. This is in compliance with Rule 60.5.</p> <p>If agreed at the Board meeting on 24th May, notification would follow.</p>	
6.	<p>Future of Mid Argyll & Kintyre Area Committee & Recruitment Strategy</p> <p>All members strongly believed that the MAK Area Committee serves a purpose in this area and they are committed to undertaking a recruitment drive. Members unanimously agreed the following recruitment strategy:</p> <p>Promotional Material</p> <ol style="list-style-type: none"> 1. Letter to all MAK Tenants/ACHA Members that attended the recent Tenants Conference, promoting the benefits of joining the MAK Area Committee 2. Letter/email/text message to be sent to all MAK ACHA tenants, who are NOT current Members of ACHA, promoting the benefits of being a Member of ACHA and benefits of joining the MAK Area Committee 3. Letter/email/text message to be sent to all MAK ACHA Members, promoting the benefits of the MAK Area Committee 4. Letter to local organisations such as Chamber of Commerce, Rotary Club, Round Table and Community Council's promoting the benefits of being a Member of ACHA and benefits of joining the MAK Area Committee (This is to help target Independent Members) 5. Promoting the Area Committee at local High Schools to pupils 16 and above, outlining the benefits of being a Member of ACHA and benefits of joining the MAK Area Committee 6. Advert in the local paper, promoting the benefits of being a Member of ACHA and benefits of joining the MAK Area Committee 7. Facebook Advert – Advertising the benefits of being a Member of ACHA and benefits of joining the MAK Area Committee via the ACHA Recruitment Facebook page 8. Poster(s) and fliers will be distributed by staff and current Area Committee Members, to promote MAK Area committee and ACHA Membership. 9. Enclose a promotional leaflet with the Annual General Meeting (AGM) letters. Also wording the AGM letter so it is easier to read/nominate, whilst still complying with the Rules. <p>Times of Meetings</p> <p>The Committee members also agreed to be flexible in terms of the dates/times meetings would be held and agreed to consider evening or weekend meetings to meet the needs of prospective Committee members.</p>	

	<p>After discussion, members agreed that the forthcoming AGM will be held at 6.30pm on Wednesday, 1st August 2018 at Dalriada House, Lochgilphead.</p> <p>MR commented that it may be worthwhile undertaking a blanket recruitment purge for all areas. After discussion, it was suggested that following the promotion of the MAK Area Committee, a similar process could be followed to promote membership across ACHA.</p> <p>YA confirmed that we would keep in touch with members in terms of the Recruitment Strategy.</p>	
7.	<p>Any Other Business</p> <p>MR questioned what would happen to the allocation of Community Action Funds (CAF); judging of Garden in Bloom etc., should the MAK Area Committee fold. YA advised that key decision making for the Mid Argyll & Kintyre area, e.g. CAF, Estate Management Action Plans projects, Garden in Bloom etc., would be passed to the Board of Management.</p> <p>YA advised members that in accordance with the Rules of the Association, section 61.3, one third (1/3) (or the nearest whole number thereto) of the Area Committee members shall retire. The retiring Area Committee members are those who have served longest on the Area Committees since the date of their last election.</p> <p>It was confirmed the following Area Committee members have served the longest and would be required to retire from the Area Committee prior to the AGM. As a result, these members retired from the Mid Argyll & Kintyre Area Committee as at 23rd May 2018:</p> <ul style="list-style-type: none"> • Sandra Johnston, Tenant Member • Michael Roberts, Independent Member <p>YA encouraged both members to submit a nomination form prior to the AGM.</p> <p>SJ advised that she is only able to use audio material either on a USB memory stick or CD. SJ commented that she was aware Alastair MacGregor was going to explore options as she had raised this at a Tenants Panel meeting last year but hadn't had any update.</p> <p>YA agreed to follow this up and would liaise with colleagues in our Corporate Services team in terms of available options.</p>	YA
8.	<p>Date & Time of Next Meeting</p> <p>The next meeting due to be held is the Mid Argyll & Kintyre Area Committee AGM, arranged for Wednesday, 1st August 2018 at 6.30pm.</p> <p>After discussion, members agreed the following arrangements:</p> <ul style="list-style-type: none"> • Advertise that members would be welcome to meet Area Committee members/staff from 6.00pm, prior to the AGM; • Advertise that a hot buffet would be provided for those in attendance. 	

Meeting concluded at 11.10am