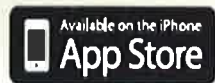


# OUR NEW PAYMENT APP...

...ALLOWS YOU TO PAY ANYTIME, ANYWHERE

Available for Apple, Android and Windows smartphones

Download for FREE from the Apple App Store, Google Play or Windows Phone Store



Securely store your rent and credit card details



Allows you to pay anytime, anywhere



Completely FREE!



# DOWNLOAD

- Search for 'allpay' in the Apple App Store, Windows Phone Store or Google Play.
- Click on the allpay logo and download the Payment App for FREE.

Alternatively, if you have a QR code scanner installed on your phone, simply scan the QR code for your device below. Click the install button and allow the device to download the app.



## 1 Homescreen

For the first time user, you must register your account details in order to securely log in and make future payments in seconds.

Click the **Sign up** button to enter the registration screen.

A screenshot of the allpay app's homescreen. At the top, there's a blue header with the 'allpay' logo. Below it, there are two input fields: 'email@address.com' and 'Password'. A grey 'Log in' button is positioned below these fields. Underneath the 'Log in' button, there's a link that says 'Forgotten your password?'. A prominent blue 'Sign up' button is centered below the link. At the bottom of the screen, there are two buttons: 'Payment outlets' with a location pin icon and 'Help' with a question mark icon.

## 2 Sign up

Enter your email address, a password, a security question, a PIN number and your Payment Reference Number (PRN).

Your PRN can be found on your Rent/Garage/Sundries card.

Click the **Sign up** button to confirm and finish registration.

A screenshot of the allpay app's sign up screen. At the top, there's a blue header with a 'Back' button and the text 'Sign up'. Below the header, there are three main sections, each enclosed in a green rounded rectangle. The first section is titled 'Personal details' and contains three input fields: 'email@address.com', 'Password', and 'Confirm password'. The second section is titled 'Create PIN' and contains two input fields: '4 digit PIN' and 'Confirm 4 digit PIN'. The third section is titled 'Security question' and contains two input fields: 'Security Question' and 'Answer'. At the bottom of the screen, there's a 'Sign up' button.

3

## Add bank card

The bank card is the card you will use to make a payment to a recipient.

You may add multiple bank cards to your account, add your first card by clicking the **Add bank card** button to move to the entry form.

*Please note that due to Payment Card Industry regulations, the cards you enter here will not be saved for future use until a payment is made with the card, where you will be given the option to save the card. Please see step 10.*

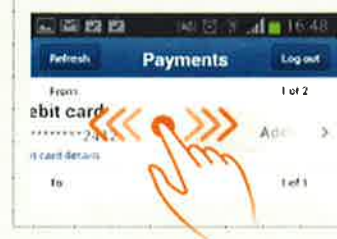
The screenshot shows the 'Payments' app interface. At the top, there are 'Refresh' and 'Log out' options. Below that, the 'From' field is set to '1 of 1' and the 'To' field is '1 of 1'. A green box highlights the 'Add bank Card' button. Below this is the 'Add recipient' button, followed by an 'Amount' field set to '£ 0.00' and a 'Make payment' button. At the bottom, there are icons for 'Payments' and 'My details'.

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## Add bank card

Enter the required details and click **Save** to add the card to your account.

You can add multiple cards by swiping the bank card section left or right until you reach the **Add bank Card** button and following the same process.



The screenshot shows the 'Add bank card' form. It has a 'Back' button and 'Log out' option at the top. The form includes several input fields: 'Friendly name\*' (with a hint 'Friendly name e.g. My Debit Card etc'), 'Name on card\*' (with a hint 'Name that appears on card'), 'Card number\*' (with a hint 'Long number on front of card'), 'Issue date' (with a hint 'mmyy'), 'Expiry date\*' (with a hint 'mmyy'), and 'Issue number' (with a hint 'Switch/Solo/Maestro only'). A 'Save' button is at the bottom.

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## Add recipient

The recipient will be the organisation that you wish to pay, they will have given you a Payment Reference Number which can be found on your Rent/Garage/Sundries card or as a barcode on the invoice notice you receive.

You may add multiple recipients to your account, add your first by clicking the **Add recipient** button to move to the entry form.

The screenshot shows the 'Payments' app interface. The 'From' field is set to '1 of 2' and shows 'debit card' with a card number '\*\*\*\*\*2412' and a 'Edit card details' link. The 'To' field is '1 of 1'. A green box highlights the 'Add recipient' button. Below this is the 'Amount' field set to '£ 0.00' and a 'Make payment' button. At the bottom, there are icons for 'Payments' and 'My details'.

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## Add recipient

Enter the required information and click the **Save recipient** button.

The **Default amount** will automatically fill in the Payment Amount section of the payments screen when this Recipient is selected. This is not a set amount however and you will be able to edit this if needed.

You may add multiple payment recipients, to do this swipe the recipient section across until you see the **Add recipient** button (similar to step 4 for adding multiple bank cards).

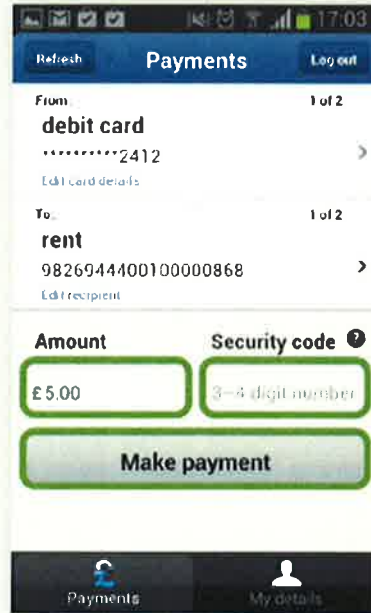
The screenshot shows the 'Add recipient' form. It has a 'Back' button and 'Log out' option at the top. The form includes several input fields: 'Friendly name\*' (with a hint 'Friendly name e.g. My account etc'), 'Payment Reference Number\*' (with a hint 'Enter 19 digit number' and a barcode icon), 'Default amount' (with a hint '£ 0.00'), and 'Verify PIN for security' (with a hint 'Enter your PIN for validation'). A 'Save recipient' button is at the bottom.

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## Make a payment

Making a payment is quick and easy, select the bank card and recipient you would like to use for the payment by **scrolling to the left or right of the bank card and recipient sections** until the card you wish to use is showing in the pane. An indicator to the top right of that section shows how many panes you have.

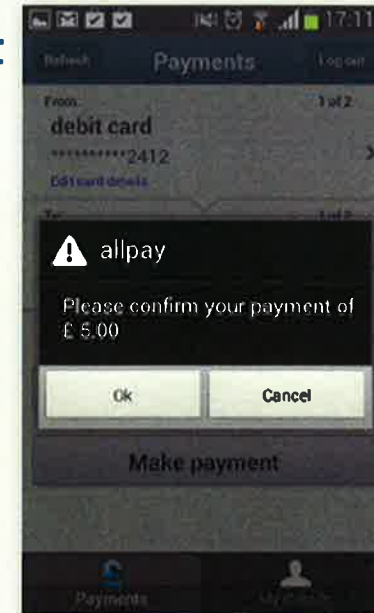
Your default amount, set in step 6, will automatically fill the **Amount** section, you can amend this to your desired amount, enter the 3 digit **Security code\*** for the selected bank card and click the **Make payment** button.



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## Make a payment

A confirmation box will ask you to confirm the payment. Confirm the details are correct by clicking **Ok** or return to the previous screen by clicking **Cancel**.

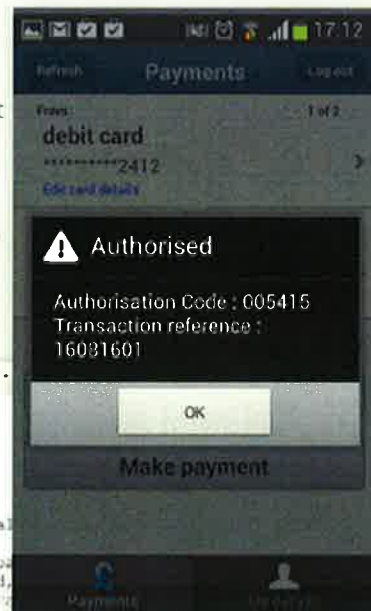


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## Receipt

You have confirmed the payment and your payment has been authorised. A confirmation box will display the Authorisation Code and Transaction Reference. A receipt will be sent to the email address you provided at registration.

FW: Confirmation of Payment  
Sent: 19 April 2013 11:26  
To: [redacted]  
On: 18/04/2013 11:07, "noreply@allpay.com" <[redacted]>  
>This is to confirm that your payment of £5.00 to allpay Ltd, card \*\*\*\*0086 will be credited to your account.



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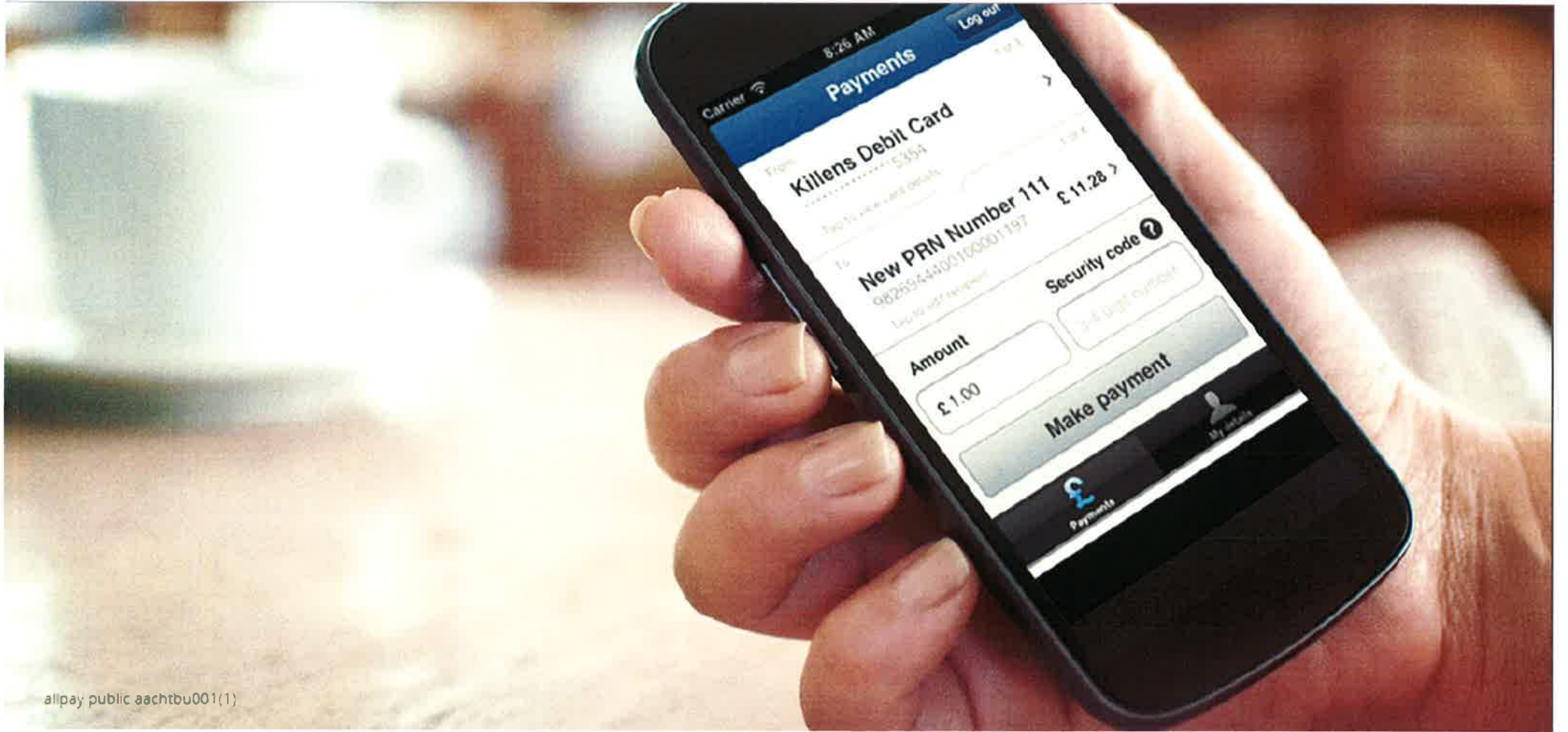
## Save bank card

Once payment is complete you will be given the option to save the bank card used to make the payment into your account.

Press **OK** to confirm and save.

If you select **no thanks** the card you have entered will be removed upon exit from the allpay Payment App.





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