

## HELENSBURGH AND LOMOND AREA COMMITTEE MINUTES OF MEETING

**Thursday 5th July 2012 @ 13.00 pm**  
**In “Braeholm” 31 East Montrose Street Helensburgh**

### **Present:**

Michael Brown (MB) - Tenant  
Bill McIntyre (BM) – Tenant  
Stephen Allcroft (SAL) – Tenant  
Sonja Aitken (SA) – Independent

### **Staff Members Present:**

Yvonne Lister, Regional Manager, Housing & Neighbourhood Services (YL)  
Wendy Nicholson, Admin Officer (WN)

1.	<b>Apologies:</b> Sandra Glazsher (SG) Maisie Dunlay (MD) Councillor E Morton (CM)	Action
2.	<b>Election of Office Bearers:</b>  YL requested that Area Committee Members nominate their Chair of the Committee.  SAL proposed Michael Brown as Chairperson. This was seconded by SA.  YL requested that Area Committee Members nominate their Vice Chair of the Committee.  BM proposed Sonja Aitken. This was seconded by MB.  Chair of the Helensburgh and Lomond Area Committee for 2012/2013 is Michael Brown.  Vice Chair of the Helensburgh and Lomond Area Committee for 2012/2013 is Sonja Aitken.	
3.	<b>Schedule of Area Committee Meetings:</b>  Agenda Items 4 & 5 were taken prior to this Agenda Item.	

	<p>Members were asked to confirm the proposed meeting dates for the coming year.</p> <p>Discussion ensued over changing meeting dates from Thursdays.</p> <p>The Chair asked for this Agenda Item to be deferred to the September meeting for decision to be made.</p> <p>SAL left the meeting at 13:20 pm</p>	
4.	<p><b>Minutes of Previous Meeting 03.05.12</b></p> <p>The minutes from 3<sup>rd</sup> May 2012, were agreed as an accurate record. These were proposed by SAL and seconded by SA.</p>	
5.	<p><b>Matters Arising from Previous Minutes: 03.05.12</b></p> <ul style="list-style-type: none"> <li>• Page 3 Windows and Doors Contract. BM asked if our Contractor Sidey was performing well. YL confirmed that there were no reported issues in relation to Sidey.</li> <li>• Page 1 Lock Ups Darleith Road. MB reiterated concerns raised at the AGM over the length of time this issue is taking to resolve. YL confirmed that our position had been re clarified by our Chief Executive and that ACHA are actively pursuing a resolution.</li> <li>• Page 12: YL advised that updates from DR would be brought to the September meeting.</li> <li>• Page 7: SA asked how many satisfaction cards were actually returned to the Association. YL confirmed approx 2000.</li> <li>• Page 13: SAL advised his name was spelt incorrectly and should read "Stephen". WN apologised for the error.</li> </ul>	
6.	<p><b>Conflicts of Interest to Declare</b></p> <p>No conflicts of interest were declared by members.</p>	
7.	<p><b>Correspondence</b></p> <p>George Douglas has tendered his resignation from the Area Committee. All members wish George well in the future.</p> <p>Argyll and Bute Council have advised that Councillor Ellen Morton will be their representative for 2012/13.</p> <p>All members wish Danny Kelly well in the future.</p>	
8.	<p><b>Agenda Settings for the Coming Year</b></p> <ul style="list-style-type: none"> <li>• <b>6<sup>th</sup> September 2012:</b> Membership Strategy to be discussed and development started</li> </ul>	

	<p>Chair will be involved in Good Neighbour Awards Development of the Tenant &amp; Resident Association Strategy Decision on whether to open meetings to the public Autumn Newsletter Insert to be established deadline 20.09.12 Community Action Funds to be agreed Employee of the Season: Training to be provided</p> <ul style="list-style-type: none"> <li>• <b>1<sup>st</sup> November 2012:</b> Membership Strategy to be finalised. Community Action Funds to be agreed Progress of Tenant &amp; Resident Association Strategy Judging of staff suggestion scheme Judging of Employee of the Season</li> <li>• <b>17<sup>th</sup> January 2013:</b> Community Action Funds to be agreed Progress of Tenant &amp; Resident Association Strategy Members to Agree Local Events and attendance from supplied list Policy Reviews for 2013 – List of policies with timetable will be supplied Final Membership Strategy to be implemented for 2012/2013</li> <li>• <b>20<sup>th</sup> March 2013:</b> Newsletter Insert to be established deadline 16.03.13 Community Action Funds to be agreed Progress of Tenant &amp; Resident Association Strategy Review of Progress with Membership Strategy</li> <li>• <b>2<sup>nd</sup> May 2013:</b> Community Action Funds to be agreed Progress of Tenant &amp; Resident Association Strategy Review of Membership Strategy Chair to prepare Report for June Board of Management.</li> </ul> <p>YL asked members to note that Directors and the Chief Executive will be attending meetings over the course of the year.</p>	
9.	<p><b>AOCB</b></p> <ul style="list-style-type: none"> <li>• A consultation on Scottish Social Housing Charter Indicators was distributed for Members to read along with a survey. Committee Members can either return the survey to the ACHA office by 12<sup>th</sup> July, or directly to the Government by 24<sup>th</sup> August.</li> <li>• YL advised that the Judging of the Garden in Bloom Competition is due to take place. Members agreed that it would be best for them to view all the photo`s and score them as in previous years. Arrangements will be made for staff to contact Members with arrangements.</li> </ul>	

	<ul style="list-style-type: none"> <li>YL advised that the sunflower competition closes late Aug/early September and the presentation of the winner will be organised after that date.</li> <li>SA raised an issue with the current painting contract in the Kirkmichael area. YL asked that as this was a personal issue it should be discussed after the meeting.</li> </ul>	
10.	<b>Date and Time of next Meeting</b>  Thursday 6th September 2012 @ 11:00 am in the Gibson Hall Garelochhead	