



Helensburgh & Lomond Area Committee

Tenants & Residents Association Strategy

Owner	Helensburgh & Lomond Area Committee
Author	Yvonne Litster, Regional Manager
Review Period	17th January 2013, 14th March 2013, 2nd May 2013, 4th July 2013, 19th February 2014, 4th September 2014, 3rd September 2015, 1st September 2016
Final Review Date by Area Committee & Sign Off	4th July 2013
Date Submitted to SMT	22nd August 2013
Date Submitted to Board	5th September 2013
Website	November 2013 Updated: November 2016

Contents

Section	Detail	Page
Section 1	Aim of this Strategy	3
Section 2	Objectives	3
Section 3	Background	3
Section 4	Financial Costs	3
Section 5	Performance Monitoring & Reporting	3
Section 6	Future Strategy Review	3-4
Section 7	List of Appendices	5

1. Aim of this strategy

- 1.1 The primary aim of this Strategy is to support the existing Tenants & Residents Associations (TRA's) in the Helensburgh & Lomond area.
- 1.2 Longer term the strategy will be developed to look at promoting the development of further Tenant & Resident Associations.

2. Objectives

- 2.1 The Aims will be achieved through the following actions:

- 2.1.1 Support the current Tenants & Residents Associations operating within the Helensburgh & Lomond area:

- Cardross Tenants & Residents Association

By ratifying the budget following an annual report submitted by the Regional Manager, which will detail the funds awarded to each Group following the submission of their annual expenses.

- 2.1.2 Circulate a contact list of each Tenant & Residents Association (TRA) which includes e-mail contact details for each Group, to allow TRA's to easily and readily communicate with each other to share best practice.
- 2.1.3 Encourage TRA's to attend the bi-monthly Area Committee meetings to get them more involved with ACHA.
- 2.1.4 To continue to arrange the Area Committee meetings around the Helensburgh & Lomond area, to encourage TRA's to attend.
- 2.1.5 Identify areas within the Helensburgh & Lomond area that do not have active "Community Groups" and assess if there is a need to further promote the setting up of TRA's in these areas.

3. Background

- 3.1 At the Area Committee Chair's Working Group it was agreed that Area Committees would ratify the budget for tenant & residents associations, following the submission of their annual expenses claims.
- 3.2 The Working Group further agreed that the 4 Area Committees should develop a local Tenants & Residents Association Strategy.

4. Financial Costs

- 4.1 The costs in implementing the above initiatives are to be met from the relevant Area Committee budget and the Tenants & Residents Associations budget.

5. Performance Monitoring & Reporting

- 5.1 Feedback will be given to Communities via the Area Committee minutes, Website and Tenants Newsletter
- 5.2 The financial impact of this strategy will be reported to the Board of Management on a yearly basis.






6. Review of Strategy

- 6.1 This Strategy will be reviewed annually by the Helensburgh & Lomond Area Committee.
- 6.2 The following initiatives will be considered at the annual review:
 - 6.2.1 Support any new Tenant & Residents Associations in the Helensburgh & Lomond Area
 - 6.2.2 Review the current guidance notes that are issued to parties interested in setting up a Tenants & Residents Association
 - 6.2.3 Engage with Community Councils, who are the voice within communities, and consider promoting Tenants & Residents Associations at one of their meetings
 - 6.2.4 Consult with local Registered Social Landlords and establish how they promote tenants & residents associations within their areas of operation.

List of Appendices

Appendix	Detail	Page
Appendix 1	Action Plan	6
Appendix 2	Timetable	7

Appendix 1 – Tenant & Resident Association Strategy Action Plan Last updated 19th February 2014

Task	Action Plan	Traffic Light
Support current TRA's x 1	Ratifying budgets	
Circulate a contact list of each TRA	Include e-mail contact details to allow TRA's to easily and readily communicate with each other and share best practice	
Encourage TRA's to attend Area Committee meetings	Write to TRA's with invite and dates of meetings	
Identify areas within H&L that do not have active "Community Groups"	AC members to provide list of all community groups operating within their areas. <i>Only received for Kilcreggan and Roseneath areas so far</i>	
Write to Community Council to promote ACHA	AC members requested YL write to CC, outlining AC roles and responsibilities and advise we would be happy to attend a meeting if they think this would be of value. AC requested we try to feed in the process for determining housing need for new build in particular areas. Members agreed to postpone this as there are CC members on Cardross TRA.	
Review current guidance notes issued to parties setting up TRA's	AC to obtain current guidance notes and review content Members agreed to defer this until interest is received from a community group.	