

APPLICATION FOR MUTUAL EXCHANGE

Remember to answer ALL the questions on the form in ink in BLOCK CAPITALS, or by using ticks ✓ where necessary. Please remember, if you have the Right to Buy, this may be affected by a Mutual Exchange. If you are uncertain how this may affect you, please speak to your Housing Officer.

Name(s): _____

Address: _____

Post Code _____

Telephone: Home: _____ Work: _____

Mobile: _____

HOUSEHOLD DETAILS (People to be rehoused with you)

SURNAME	FORENAMES	SEX M/F	AGE	DATE OF BIRTH	RELATIONSHIP TO YOU

Is anyone in your household expecting a baby? Yes No

If yes, please state who: _____

What is the expected date of Birth? _____

How many bedrooms does your current property have?

Is your current accommodation designated for elderly people or is it sheltered accommodation?

Yes No

Do you have any pets? Yes No

CURRENT LANDLORD (If you are not a tenant of ACHA)

Name(s): _____

Address: _____

Post Code _____

Telephone: _____

PROPERTY YOU WANT TO EXCHANGE TO:

Address: _____

Post Code _____

Name of Current Tenant's: _____

How many bedrooms does the property have?

DECLARATION

I/we have completed this form with answers that are true and correct. I/we understand that a tenancy may be terminated, or application suspended, if any answers or statements are found to be false, misleading or deliberately deficient.

I/We consent to have relevant details given to other social landlords in order to obtain suitable accommodation where necessary and also for ACHA to contact any of the agencies named on this application for the purpose of obtaining information which may assist in any future offers of accommodation.

I/we shall inform ACHA in writing of any changes in circumstances which may affect this application.

I/we understand that I/we must not proceed with the exchange until written authorisation is received from ACHA and the necessary termination notice and lease agreement has been signed.

Signature of tenant(s) _____ Date: _____
_____ Date: _____

If you have not already done so, please complete a HOME Argyll Application Form and return both Forms to your local ACHA Housing Office.